

FUNCTION INFORMATION

Room Reservations and Rates

| | |
|-----------------|--------------------|
| Auditorium | \$250.00 (max.160) |
| Conference Room | \$100.00 (max 50) |

All bookings must be confirmed by a payment of Room Hire when booked. Cheques to be made payable to **Revesby Heights Ex-Servicemens Club**. These rates include all bar and catering staff, room set up including table coverings and room hire.

In the Event of Cancellation

All monies will be refunded if cancellation is at least 6 weeks prior to Function.

Menu Selection

We are pleased to assist with menu selections. To ensure your needs are met, it is necessary to provide your selection no later than 2 weeks prior to the date of your function.

Liquor Licence

Hero's Hill staff are not permitted to serve alcoholic beverages to intoxicated or under aged patrons. Restaurant Licensing Laws do not allow patrons or guests to bring food or beverages onto the premises. *Exceptions will be made for Birthday and Celebratory cakes.

Smoking

Smoking is not permitted in the Function rooms

Beverage packages

Option 1- Dry Till- Beverages will be rung up on a "dry till" on consumption. At the cessation of function, payment amount will be notified.

Option 2- Guests to pay for their own drinks.

Payment

Final numbers will be required five (5) days prior to function. Cheques for catering to be made payable to '*Jan & Mikes Catering*'.

Payment for beverages may be made at the completion of the function, with cheques made payable to '*Revesby Heights Ex-Servicemen 's Club*'.

Open Flame Policy

Naked flames (ie. candles) are not allowed in any function room.

Damage

The organiser is financially responsible for any damage sustained to Revesby Heights Ex-Servicemen's during functions. Partitions can be arranged for display material, although staples or tape attachments to walls, floors or ceilings are not permitted.

Banners and signage are permitted, but must be erected with the use of blue-tac.

ENTERTAINMENT & SERVICES

DJ - To Ensure your night is a raging success we will happily arrange the services of a professional and reputable Disc Jockey. We will provide you with an extensive song-list, so all you need to do is take it home and mark your favorites and return it to your DJ on the night.

With special lighting effects included, this is the perfect way to create a great atmosphere on your special night.

Cost \$360.00

JUKE BOX – Another fabulous entertainment option. At the push of a button you and your friends will be dancing the night away to your favorite tunes.

Cost \$300.00

PAYMENT FOR ENTERTAINMENT TO BE PAID TO

**FUNCTION CO-ORDINATOR (SHARYN OSTLER) 3 WEEKS PRIOR TO
FUNCTION**