

*REVESBY HEIGHTS EX-SERVICEMENS MEMORIAL CLUB
FUNCTION & BOOKING SHEET*

NAME:

DATE OF FUNCTION:

OCCASION:

FUNCTION ROOM:

No of guests:

Menu chosen:

Arrival Time:

Dry till: \$

Deposit/ Receipt No:

Cake Table: Y/N

Home Address/ Phone #:

Gift Table: Y/N

D.J. / Juke Box:

Pre Dinner Nibbles: Y/N
(Chips, Peanuts, Cheese & Crackers etc)
Dips available.

Special Requirements

White Tablecloth / Serviette Colour:

Table Layout / No of Tables :

Please ensure this sheet is filled in & returned to the Club 3 weeks before the function date.

If booking is cancelled 6 weeks or less from date of function, Room Hire will not be refunded.

For Security reasons we require all Members & Guests to vacate Club premises as per Club trading hours.

Please consult Club of any known Medical Allergies of guests where food is concerned so Chef can be notified prior to Function.

Responsibility of behavior of guests is fully accepted by the undersigned

Due to damages and excessive cleaning costs to Club property during Functions, a \$500 bond is to be paid on confirmation of booking. This will be returned in full, the Monday following the function unless any damages have been reported.

Signed _____

Date _____

CHOICES REGARDING BOOKED FUNCTION.

TABLECLOTH COLOURS

WHITE ONLY

ALL COLOUR SERVIETTES AVAILABLE

DRY TILLS AVAILABLE

BEER , WINE & SOFT DRINK

BEER, WINE , SPIRITS & SOFT DRINK

OR

GUESTS TO PAY FOR OWN DRINKS ON CONSUMPTION

ENTERTAINMENT

HIRE OF MOBY DISC THROUGH CLUB \$360.00

HIRE OF JUKE BOX THROUGH CLUB \$300.00 (*Karaoke Facilities*)

DECORATIONS

YOU ARE INVITED TO DO YOUR OWN DECORATING OR WE CAN ADVISE YOU ON LOCALITIES IN THE AREA WHERE YOU CAN OBTAIN HELIUM BALLOONS THAT CAN BE DELIVERED TO THE CLUB AND ARRANGED ON THE TABLES FOR YOU.

PLEASE NOTE:

SMOKE MACHINES OR ANY OTHER SUCH MACHINES ARE NOT PERMITTED FOR USE IN THE CLUB.

CANDLES ARE NOT ALLOWED AS TABLE DECORATIONS.